

CS-15-67

# CONTRACT APPROVAL FORM

(Contract Management Use only)

CONTRACT TRACKING NO.

CM1919-25

## CONTRACTOR INFORMATION

Ricoh Americas Corp.  
P.O. Box 41602, Philadelphia PA  
19101-1602

Name: CopyFax, Inc

Address: 6631 N Executive Pk Court, Suite 210 Jacksonville, FL 32216

Contractor's Administrator Name: Richard Durrant Title: Education & Government Sales Manager

Tel#: 904-296-1600 Ext 2413 Fax: 904-296-7111 Email: richarddurrant@copyfax.com

## CONTRACT INFORMATION

Contract Name: Lease agreement for two(2) Ricoh W3601 wide format scanner/copiers - Contract Value \$13,696 ea Total \$27392  
Maintenance and Supply Agreement for two(2) Ricoh wide format W3601 scanner/copiers - Contract Value \$1,800 ea-Total \$3,600

Brief Description: 36 month lease agreement, maintenance and Supply agreement for two Ricoh wide format W3601 scanner/copiers  
Replacing two Savin WD2400 machines purchased in 2005.

Contract Dates : From: 12/1/15 to 12/1/18 Status:  New  Renew  Amend#  WA/Task Order

How Procured:  Sole Source  Single Source  ITB  RFP  RFQ  Coop.  Other State Contract

### If Processing an Amendment:

Contract #: \_\_\_\_\_ Increase Amount of Existing Contract: \_\_\_\_\_ No Increase

New Contract Dates: \_\_\_\_\_ to \_\_\_\_\_ TOTAL OR AMENDMENT AMOUNT: \_\_\_\_\_

*Piggyback - University of South Florida 9-13-15*

## APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

1. Michael Griffin *Michael Griffin* 10-16-15  
Department Head Signature Date
2. Charlotte Young *Charlotte Young* 10-19-15  
Contract Management Date
3. Suzanne *Suzanne* 10-19-15  
Office of Management & Budget Date
4. [Signature] *[Signature]* 10-19-15  
County Attorney (approved as to form only) Date

Funding Source/Acct #  
45246515-546020- Maintenance  
45246515-544000 - Rental

15 OCT 16 PM 12:50

Comments: \_\_\_\_\_

## COUNTY MANAGER - FINAL SIGNATURE APPROVAL

Ted Selby *Ted Selby* 11/2/15  
Date

## RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance



APRIL 6, 2015

**PROPOSAL  
FOR  
NASSAU COUNTY BUILDING DEPARTMENT**

RICOH W3601 WIDE FORMAT W/PLOT WORKS	\$ 7,196
ROLL FEEDER TYPE B	2,071
PAPER CASSETTE TYPE 240	230
REAR STACKER	193
PRINTER OPTION 3601	1,508
SCANNER OPTION 3601	1,005
FILE FORMAT CONVERTER	300
USB	67
VM CARD TYPE S	69
<b>PURCHASE PRICE</b>	<b>\$12,639</b>

**LEASE OPTION**

**36 MONTHS @ \$380.44 PER MONTH  
48 MONTHS @ \$311.04 PER MONTH  
60 MONTHS @ \$262.38 PER MONTH**

**UNIVERSITY OF SOUTH FLORIDA 9-13-G**

**MAINTENANCE AND SUPPLY AGREEMENT**

**TO INCLUDE ALL PARTS, LABOR, SERVICE CALLS AND  
SUPPLIES EXCEPT PAPER. ANNUAL BASE CHARGE OF  
\$600.00 INCLUDES 5,000 FEET. EXCESS AT \$.00632 PER FOOT.**

**Jacksonville**   
8475 Western Way  
Suite 110  
Jacksonville, FL 32256  
Phone: 904.296.1600  
Fax: 904.296.7111

**Gainesville**   
605 NW 53rd Avenue  
Suite B  
Gainesville, FL 32609  
Phone: 352.336.1771  
Fax: 352.336.8151

**Daytona Beach**   
480 Fentress Blvd  
Suite L  
Daytona Beach, FL 32114  
Phone: 386.252.2292  
Fax: 386.252.0920



SEPTEMBER 24, 2015

**PROPOSAL  
FOR  
NASSAU COUNTY BUILDING DEPARTMENT**

RICOH W3601 WIDE FORMAT W/PLOT WORKS	\$ 216.60
ROLL FEEDER TYPE B	62.34
PAPER CASSETTE TYPE 240	6.92
REAR STACKER	5.81
PRINTER OPTION 3601	45.39
SCANNER OPTION 3601	30.25
FILE FORMAT CONVERTER	9.03
USB	2.02
VM CARD TYPE S	2.08
<b>36 MONTH LEASE</b>	<b>\$ 380.44</b>

**UNIVERSITY OF SOUTH FLORIDA 9-13-G**

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# USF - University of South Florida

## Purchase / Lease / Full Maintenance

### Schedule B to

### Ricoh Master Pricing Agreement

Terms & Conditions to reference Ricoh Master Agreement.

Pricing valid for 90 Days.

Lease rates are subject to quarterly review and adjustment, unless otherwise noted in the Ricoh Master Agreement. Lease payments exclude taxes.

Payments are increased in Chicago (7.25%), Illinois (6.25%), Maine (5%), Ohio (6.75%), and NJ (7%) when processing lease to account for upfront sales/use tax

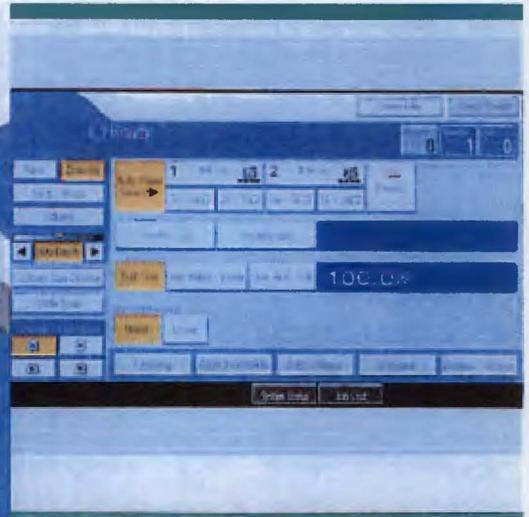
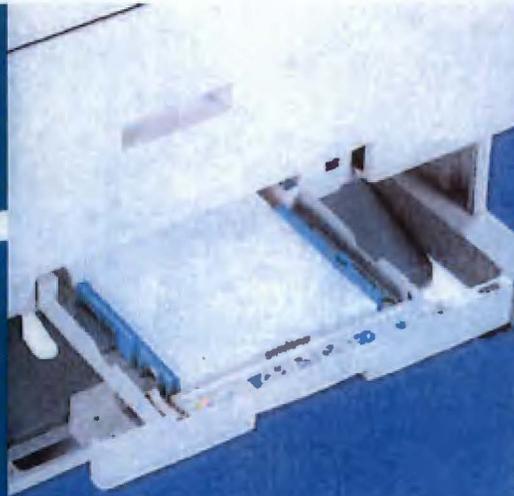
Service Plan Option

Ricoh Product Code EDP	Ricoh Equipment and Options Prices Per Unit	Contract Equipment Purchase Price	FMV Lease	FMV Lease	FMV Lease	FMV Lease	B&W CPC
			24 Monthly Payments	36 Monthly Payments	48 Monthly Payments	60 Monthly Payments	
<b>WIDE FORMAT</b>							
415432	Ricoh MP W3601 w/PlotWorks	\$7,196.00	\$349.01	\$216.60	\$177.09	\$149.39	0.0632
006428MIU	ESP XG-PCS-15D	133.00	6.45	4.00	3.27	2.78	
PS-CONN-WFC	Network & Scan	125.00	6.06	3.76	3.08	2.60	
415435	Roll Feeder Type 3601A	1,250.00	60.63	37.63	30.76	25.95	
415438	Roll Feeder Type 3601B	2,071.00	100.44	62.34	50.97	42.99	
412711	Table Type 240 (limited availability)	450.00	21.83	13.55	11.07	9.34	
412708	Paper Cassette Type 240	230.00	11.16	6.92	5.66	4.77	
413718	Rear Stacker	193.00	9.36	5.81	4.75	4.01	
410844	Roll Holder Type A	79.00	3.83	2.36	1.94	1.64	
415441	Printer Option Type W3601	1,508.00	73.14	45.39	37.11	31.31	
415444	Scanner Option Type W3601	1,005.00	48.74	30.25	24.73	20.86	
415506	File Format Converter Type F	300.00	14.55	9.03	7.38	6.23	
416373	Data Overwrite Security Unit Type H	167.00	8.10	5.03	4.11	3.47	
420302	VM Card Type E	69.00	3.35	2.08	1.70	1.43	
414204	Gigabit Ethernet Type B	235.00	11.40	7.07	5.78	4.88	
414008	IEEE802.11a/g Wireless Type J	291.00	14.11	8.76	7.16	6.04	
415457	USB2.0/SD Slot TypeE	67.00	3.25	2.02	1.65	1.39	
415873	PrintCopy Tool	1,229.00	59.61	36.99	30.25	25.51	
417130	Print Copy Tool Option Type D2014	809.00	39.24	24.35	19.91	16.79	
RLS3601OEM	PlotWorks Code for MP W3601	-	-	-	-	-	
EQ-RETURN-SEG2PLUS	Lease Return	250.00	12.13	7.53	6.15	5.19	

Ricoh Aficio MP W3601  
Wide Format Digital Imaging System  
Your Workflow. Improved.

**RICOH**

color



versatile



customizable



# Ricoh Aficio MP W3601

## Specifications

Aficio®

### Specifications

Copy/Printing Process	Electro-photographic printing
Copying Speed	6.4 ppm (D-Size)
Resolution	600 dpi
First Copy Out	18 seconds (D-Size)
Paper Source	1 or 2 roll paper feeder (optional) 1 drawer paper cassette tray (optional)
Warm-Up Time	Less than 120 Seconds
Original/Copy Size	Maximum: 36" x 59.0" (914 mm x 15,000 mm); Minimum: 8.3" x 8.3" (210 mm x 210 mm); Bypass: 36" x 78" (914 mm x 2,000 mm)
Grayscale Scanning	256 levels
Color Scanning	16.7 million colors (256 RGB levels)
Grayscale Printing	2 levels
Reduction/Enlargement	18 presets; 25% to 400% by 0.1% increments
Multiple Copies	1 to 99 (ten key input)
Cutting Method	Synchronized, preset cut, variable cut
Memory Capacity	1024 MB (Copy/Printer); 2048 MB (with Scanner option)
Standard Hard Drive	160 GB
Original Exits	Top and Rear
Output Exits	Top and Bottom
Output Capacity	Top: 50 sheets @ A1/D SEF (plain paper) (larger than A1/D size cannot be stacked); Bottom: 40 sheets @ A/D SEF (plain paper)
Original Paper Weight	5.6 – 41.8 lb. (20.9 – 157 g/m <sup>2</sup> )
Output Paper Weight	Paper roll: Plain paper 13.9 – 29.3 lb. (51 – 110 g/m <sup>2</sup> ); Translucent paper 76 – 110 g/m <sup>2</sup> ; Velum 27.8 lb. – 50.2 lb. (61 – 110 g/m <sup>2</sup> )
Maximum Thickness	.04" (1 mm)
Supported Operating Systems	Windows 2000/XP/2003 Server/Vista/2008 Server/Windows 7; Mac OS X (later than Mac OS X10.2)
Supported AutoCad Versions	AutoCAD2000, 2002, 2002i, 2004, 2005, 2006, 2007, 2008, 2009, 2010
Power Source	120V 15A 60Hz
Max. Power Consumption	Less than 1,440W
Dimensions (WxDxH)	42.5" x 25" x 22.8" (1,080 mm x 637 mm x 580 mm)
Weight	236 lbs. (107 kg)

### Copier Features

Auto Paper Select  
Auto Reduce/Enlarge  
Combine Copy  
Copy to Document Server  
Drawing Mode Selection  
Electronic Sort  
Image Overlay  
Job Interrupt  
User Reduce/Enlarge  
Paper Remaining Level  
Stamp Settings

### Printer Controller Specifications (Option)

Controller Board	Embedded
Print Speed	6.4 ppm D-size LEF; 3.4 ppm E-size SEF
Print Resolution	Up to 600 dpi
HDD	160 GB (shared with other applications such as Copy/Scanner)
Supported File Formats	HP-GL, HP-GL2, HP-RTL, TIFF, PostScript/PDF, CALS
Standard Drivers	PostScript 3, HDI (AutoCad)
Network Protocol	TCP/IP (IPv4, IPv6), IPX/SPX

### Print Controller Features

Auto Paper Select  
Border Setting  
Build Jobs Sets from Multiple File Formats (Webprinttool)  
Collate  
Combine Images  
Cut Mode  
Limitless Paper Feed  
Locked Print  
Magnification  
Mirror Setting  
Media Selection  
Output Tray Selection  
Paper Remaining Level  
Pen Settings  
Reduce/Enlarge  
Sample Print Setting  
Set X and Y Axis  
Stamp Settings  
Transparency Mode

### Scanner Specifications (Option)

Controller Board	Embedded
Scan Speed	3.14 ips (B&W) (80 mm/s); 1.05 ips (Color) (26.7 mm/s)
Scan Resolution	Up to 600 dpi; Twain: up to 1,200 dpi
Edit	Erase Border, Positive/Negative, Mirror Image
Preview	Full View: 18" x 24"; Section Preview: 24" x 36"
Scan File Formats	Multi Page TIFF, Single Page TIFF, Multi Page PDF, Single page PDF, Single Page JPEG
Scan Modes	B&W: Text/Line Art (Default), Drawing, Text/Photo, Grayscale; Color: Text/Photo, Photo

### Scanner Features

Scan-to-Email  
Scan-to-Folder  
Scan-to-URL  
Scan-to-SMB  
Scan-to-Document Server  
Network TWAIN Scan  
Encrypted PDF  
Preview Before Transmission (TX)  
Automatic File Name & Setting  
Simultaneous Transmission  
Scan Naming

### Paper Feed Specifications

Paper Feed Source	1 or 2 roll paper feeder options; Paper Cassette Tray Option (cut sheet): Adjustable up to 12" x 18", Holds up to 250 sheets 17 lbs. – 28 lbs. (64 – 81 g/m <sup>2</sup> )
Roll Paper Feeder Option	Dimensions (WxD) 42.5" x 28.3" x 27.5" (1,080 mm x 720 mm x 708 mm)
Roll Paper Feeder Option Weight	1 roll: 154 lbs. (70 kg); 2 roll: 158 lbs. (72 kg)
Roll Holders	2 holders, max. roll diameter 6.88" w/3" core

### Security Specifications (Standard)

DataOverwriteSecuritySystem: Security feature that overwrites latent information on the system's hard drive after print, copy or scanning.  
HDD Data Encryption: Encrypts data on the HDD, so data is secure, even if stolen.

### Other Security Features:

S/MIME for Scan-to-Email, IPsec communication, Encrypt Address Book, SSL communication, SNMPv3 support, Encryption of PDF Password (for printing secure PDF), Secure Socket Layer (SSL) support, Network Protocol On/Off, SNMPv3 support, Encryption of PDF Password

For maximum performance and yield, we recommend using genuine Ricoh parts and supplies.

**RICOH**

www.ricoh-usa.com

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R3238



# Fast Productive Durable Versatile

## Expand Your Options With Color Scanning

Electronic document distribution is the one of the fastest growing trends in business today. With the built-in color scanning option of the Ricoh Aficio MP W3601, you can capture marked-up changes in the field and deliver them direct to the designer, eliminating time-consuming mail or expensive courier delivery.

- Reduce space requirements with the built-in color scanner.
- Scan documents of all sizes and types: architectural drawings, sepias, blueprints, detailed maps, folded or wrinkled documents, oversized drawings, photos or posters.
- Improve project workflow by scanning directly to e-mail, SMB, folder, FTP, URL, NCP and document server.

## Customize To Your Workflow

GlobalScan NX converts scanned paper documents into electronic files and routes them to network folders, e-mail addresses, fax machines and other destinations.

- Provide a secure environment from which information can be shared across a network or the Internet through a standard browser interface.
- Preserve business paper documents electronically in an organized file system, eliminating filing space.
- Automate paper-based processes, like Scan-to-File, Scan-to-Email and Scan-to-Archive.
- Secure scanning to protect confidential data and meet security policies.
- Reduce costs associated with overnight delivery, storage and document handling costs.
- Capture metadata based on clients and jobs for later retrieval.

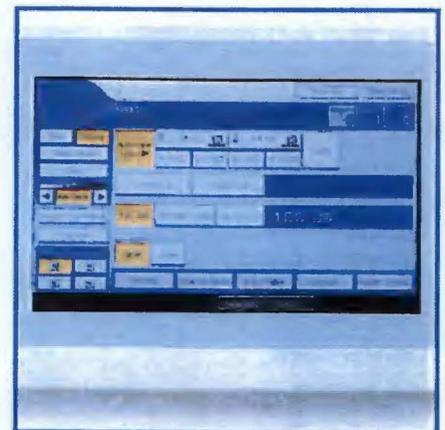
## Get Your Projects Done On-Time and On-Budget

The Ricoh Aficio MP W3601 prints at 6 pages-per-minute and allows you to work the way you need to work in order to remain competitive.

- Cut costs and improve communications with powerful Scan-to features:
  - Scan-to-Email allows you to eliminate delivery costs by e-mailing documents directly to anyone, anywhere.
  - Scan-to-Folder allows you to convert your paper documents to electronic files, saving space and cutting distribution time.
  - Scan-to-URL or Scan-to-NCP (Novell) allows you to send a URL e-mail or NCP link for document access rather than an entire file, so authorized users can retrieve documents 24/7.
  - Scan-to-FTP bypasses your mail server, allowing you to send large files quickly.
- Manage system functions—check toner and paper levels, change print queues, merge jobs, receive e-mail alerts—right from your desktop with the WebImageMonitor utility.
- Reduce paper and toner waste by previewing document thumbnails before printing or scanning.
- Simplify and enlarge displays with the touch of a button for easy walk-up use.



Get instant document portability with the MP W3601's Scan-to-USB option. You can scan documents directly to any USB device to make sharing project documents simpler than ever.



8.5" wide, high-definition LCD control panel—consistent across most Ricoh devices—lessens the learning curve for walk-up users.

## The Total Green Office Solution



Ricoh continues its long-standing commitment to developing office solutions with environmentally friendly and superior energy- and supply-saving features, without compromising productivity.

# Ricoh Aficio MP W3601

Customize your workflow to meet your demands.

The RICOH® Aficio MP W3601 Wide Format Digital Imaging System is a 6 page-per-minute device designed to work the way you work: helping you share information, make changes and move your projects to completion with ease. Need to make changes on the fly? No problem. Just scan in your marked-up copies with the built-in color scanner and distribute them instantly to everyone who needs to know. Need to distribute copies to contractors or clients in the field? Easy. Just scan to a USB device and your documents are as mobile as you are. The Ricoh Aficio MP W3601: a workflow device for the way your world works.



## Re: Ricoh W3601 printer/scanner

Diane Griffin

Wed 9/23/2015 4:05 PM

To: Michael Griffin <mgriffin@nassaucountyfl.com>;

Thank you.  
Diane

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**From:** Michael Griffin  
**Sent:** Wednesday, September 23, 2015 3:53 PM  
**To:** Diane Griffin  
**Cc:** Debbie Moody  
**Subject:** Re: Ricoh W3601 printer/scanner

Great, looks like the Ricoh is the good value. Thanks for having this checked out.

*Michael Griffin, CBO, CFM*

*Building Official*

*Nassau County Building Department*

*96161 Nassau Place Suite 1*

*Yulee, FL 32097*

*904- 530-6251*

*Our new Building Department telephone number is 904-530-6250*

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**From:** Diane Griffin  
**Sent:** Wednesday, September 23, 2015 11:41 AM  
**To:** Michael Griffin  
**Cc:** Debbie Moody  
**Subject:** Fw: Ricoh W3601 printer/scanner

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Seems everyone that I called is happy with the Ricoh scanner/printer. - see below  
Debbie and I would like to start the process for the leasing of the Ricoh W3601 machines if OK with  
you.

Diane

**From:** Richard Durant <[richard.durant@copyfax.com](mailto:richard.durant@copyfax.com)>  
**Sent:** Tuesday, September 15, 2015 12:51 PM  
**To:** Diane Griffin  
**Subject:** Re: Ricoh W3601 printer/scanner

On Wed, Sep 9, 2015 at 1:03 PM, Richard Durant <[richard.durant@copyfax.com](mailto:richard.durant@copyfax.com)> wrote:

Florida Roads averaging 6000 ft. per month which is equal to 1500 prints per month.

I spoke with John at Florida Roads and he indicated the Ricoh W3601 is a very good machine, very reliable and no

service problems. Previously had an OCE -had problems with machine and had to have a dedicated server,

company had no interest in solving problems so changed to the Ricoh.

Lumber Unlimited averaging 7300 ft. per month which is equal to 1825 prints per month.

Perret & Associates averaging 4400 ft. per month which is equal to 1100 prints per month.

I spoke with Lynette at Perret - very happy with machine, works great- good relationship with Copyfax. No service problems. Machine installed about a year.

Metric Civil Construction averaging 1000 ft per month which is equal to 250 prints per month.

Ron Kendall Masonry averaging 2800 ft per month which is equal to 700 prints per month.

I spoke with Stephanie at Ron Kendall Masonry and they are very happy with the Ricoh W3601. They

use it for printing and scanning.

St. Johns County Utilities mainly used for scanning but not sure how many per month.

I spoke with Karry, they like the Ricoh W3601 very much, runs continuously, no problems with machines

Has had about 4 years.

Flightstar averaging 1000 ft per month which is equal to 250 prints per month.

---

Most don't know exactly how much they are scanning they are doing because the machines don't calculate scans. However you can see there are some heavy monthly users.

You have experience with two of the Ricoh machines that are 10 years old so you know they work. Ricoh is one of the only manufacturers that guarantee parts for seven years after discontinuing the model. Most manufactures you will be replacing the machines within five years.

Let me know if this does not answer your questions.

Have a great day.

Rich

On Wed, Sep 9, 2015 at 8:01 AM, Diane Griffin <[dgriffin@nassaucountyfl.com](mailto:dgriffin@nassaucountyfl.com)> wrote:

Rick,

In addition to the information we discussed, can you give me a list of clients/companies that have this machine.

Thanks

Diane

Office 365 Outlook



Search Mail and People

New | Reply all | Delete Archive Junk |

Undo

Folders

## Response re Scanners

Favorites

Diane Griffin

Inbox 1

Clutter

Drafts

Sent Items

Deleted Items 206

Archive 2011

Archive 2015

archive 2014

Budget 2015-2016

Code Enforcement

County Attorney

Education Impact Fee

Expired Permits

Finance

Growth Management

Human Resources

Office Mgt Budget

Mobility Fee

Old Mail

Records Request

Technical Services

Tyler Technologies-Mun

Tyler 2014

Tyler 2015

Junk Email 2

Notes

RSS Feeds

DM Debbie Moody

To: Diane Griffin;

Reply all |

Wed 9/9/2015 2:45 PM

Indian River uses HP Designjet 510 through Image One  
Flagler County & Sanford use Canon Image PROGRAF  
Boynton Beach does not scan  
St Johns uses the KIP

Those are the only responses I have received.

Debbie Moody, FCRM  
Records Specialist  
Nassau County Building Department  
96161 Nassau Place  
Yulee, FL 32097  
(904) 491-7337 Fax (904) 321-5763  
[dmoody@nassaucountyfl.com](mailto:dmoody@nassaucountyfl.com)

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